

EXECUTIVE BOARD DESCRIPTION

Overview

The Board of Directors for the Cushing's Support and Research Foundation (CSR) plays a governing role in the organization and helps ensure that its mission is achieved. Directors are expected to provide strategic leadership, financial oversight, and active participation in advancing the Foundation's goals. Board members bring diverse skills, perspectives, and connections, contributing to the Foundation's effectiveness and sustainability.

Key Responsibilities:

1. Governance and Strategic Oversight:

- **Bylaws and Policies:** Ensure compliance with the Foundation's bylaws and policies, and contribute to necessary updates and revisions.
- **Committees:** The Board of Directors may establish and appoint members to such other committees as may be required from time to time for the purposes of the corporation.
- **Meetings:** Attend and actively participate in board meetings and committees. Directors are required to attend at least half of the board meetings and half of the committee meetings on which they serve annually.

2. Financial Oversight:

- **Fiscal Responsibility:** Oversee the financial health of the Foundation, including budget approval and financial audits.
- **Contribution:** As part of their commitment, board members are expected to be financial contributors to the Foundation, demonstrating their support and dedication to the mission.
- **Diverse Revenue Streams:** Assist in identifying and cultivating diverse revenue streams to support the Foundation's work.

3. Committee Participation and Special Roles:

- **Committee Leadership:** Participate in or lead committees as needed, such as finance, governance, or strategic planning committees.
- **Special Roles:** Some board members may hold specific roles, such as Treasurer or Secretary, which carry additional responsibilities.

4. Advocacy and Representation:

- **Spokesperson:** Represent the Foundation, advocating for its mission and goals.
- **Networking:** Leverage personal and professional networks to advance the Foundation's interests, including fundraising, partnership development, and public relations.
- **Diversity and Inclusion:** Promote gender, demographic, and cultural diversity within the board to reflect the community the Foundation serves.

5. Qualifications:

- Influence and Affluence: Board members should bring significant influence and resources to the Foundation, contributing both financially and through their network.
- Strategic Vision: Board members must have the ability to see the broader picture and contribute to the long-term success of the Foundation.
- Skill Diversity: A mix of skills, including financial expertise, legal knowledge, PR/Marketing experience, and global perspectives, is essential for a well-rounded board.
- Global Perspective: At least one board member should lead the Foundation's global initiatives, enhancing its reach and impact worldwide.

6. Term Limits and Succession Planning:

- Term Structure: Directors serve for a term of two years, renewable at the annual meeting. New Directors who have not yet served in a volunteer position with CSRF may serve an initial term of one year, renewable at the annual meeting.
- Terms should be staggered to prevent the entire board from turning over simultaneously.
- Succession Planning: Engage in thoughtful succession planning to ensure continuity in leadership and board composition.

7. Bylaw Provisions:

- Meetings: The board shall hold at least one meeting per year, with special meetings as needed. Meetings may be conducted in person or via teleconference.
- Removal and Vacancies: Directors may be removed by a two-thirds vote of the board. Vacancies may be filled by the remaining board members.